

Coordinated Transportation Planning Workshop
March 29, 2007
Best Practices Summary - Possible Approaches for Coordination

CTP1 – Develop a Vision	
Purpose: To establish and overall CTP project management plan and the partnership needed to produce community consensus on future transportation improvements that are fully integrated with the community’s vision, goals, and objectives	
Outcomes:	
<ol style="list-style-type: none"> 1. Identification of full range of issues and opportunities 2. Transportation goals and objectives that are consistent with community vision 3. Measures of effectiveness and evaluation criteria for transportation goals and objectives 	
General	
Who? and What?	How? (Possible Approaches)
<ul style="list-style-type: none"> • Maps • GIS data layers 	<ul style="list-style-type: none"> • Establish tiered participation levels (high, med, low) • Establish and commit to the roles & responsibilities of LRTP process participants • Communication through e-mail, etc, but not meetings at this point • There is a need for an electronic forum/system for sharing information, evaluation, and decisions • Develop data sharing agreements (not just GIS)
Transportation Agencies (MPO/RPO/NCDOT)	
Who? and What?	How? (Possible Approaches)
<ul style="list-style-type: none"> • CTPs, LRTPs • Land use plans • Previous Goals and Objectives 	<ul style="list-style-type: none"> • Develop an overall “consultation/cooperation” plan which establishes expectations for how MPO/NCDOT will coordinate with agencies throughout the LRTP/CTP Update process • Provide a LRTP/CTP development schedule to agencies • Develop an e-mail listserv and/or committee meetings schedule • Develop usable maps that show LRTP/CTP/TIP projects on one map; share with resource agencies • MPO gathers information through: <ul style="list-style-type: none"> ○ Reviewing websites ○ Requesting resource agency documents via e-mail ○ Requesting hard copies of resource agency information • Establish regional based meetings: <ul style="list-style-type: none"> ○ Define your respective “region” ○ Define roles & responsibilities ○ Define resources and constraints ○ Define communication protocol • Invite resource agencies to TCC and TAC meetings

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	<ul style="list-style-type: none">• Verify appropriate contact person at each resource agency (use contact information template)• Organize/schedule a kickoff meeting to educate; identify stakeholders, get resource agencies concerns, extend invitation even if participants can't attend• Review existing GIS information, databases, websites, plans, etc. (such as the NHP database)
Resource Agencies	
Who? and What?	How? (Possible Approaches)
<ul style="list-style-type: none">• See "Contact Information Template"	<ul style="list-style-type: none">• Resource Agencies to educate transportation planners of environmental issues at any of the steps or approaches listed above. This education can vary by area depending on the needs of the region.• Provide MPOs available data, information, plans, etc. (paper copies, web site links, in person, e-mail)• Following initial notification from MPO, establish an expectation of involvement in LRTP/CTP process

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<p>CTP 2. Conduct Needs Assessment</p> <p>Purpose: To establish current and future deficiencies of the overall (multi-modal) transportation system</p> <p>Outcomes:</p> <ol style="list-style-type: none"> 1. Land use, transportation, socioeconomic, environmental and stakeholder data and analysis 2. Agreement on existing and future deficiencies 	
<p>General</p>	
Who? and What?	How? (Possible Approaches)
	<ul style="list-style-type: none"> • Clarify roles and responsibilities established in CTP1 • Face-to-face may be needed to fully understand data content, collection process, and its appropriate uses; resolve any issues between local, regional, & state data sets that may be inconsistent with each other • The number of meetings and coordination points is highly dependent upon of study area, local and environmental issues • Create seamless GIS Database for MPO area, database, documentation process for coordination
<p>Transportation Agencies (MPO/RPO/NCDOT)</p>	
Who? and What?	How? (Possible Approaches)
<ul style="list-style-type: none"> • Reports, analyses, CTP1 outputs 	<ul style="list-style-type: none"> • Interpret data provided in CTP1 Contact resources agencies to verify that the information they provided is being analyzed by MPO appropriately; quality check data sources (verify and update data) • Facilitate meetings, as necessary, involving resource agency staff • Bring plans (from all agencies) together to develop one comprehensive reference map or document. • Identify mitigation needs, existing mitigation credits, mitigation opportunities
<p>Resource Agencies</p>	
Who? and What?	How? (Possible Approaches)
	<ul style="list-style-type: none"> • Resource Agencies to educate transportation planners of environmental issues at any of the steps or approaches listed above; this education can vary by area depending on the needs of the region • Provide MPOs/NCDOT maps of “high quality resources” or “red flags” to be avoided during alternatives analysis; this map should be developed in a way that information is accessible to the transportation planning process

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CTP 3. Analyze Alternatives

Purpose: To develop, evaluate, and recommend draft CTP strategies that address transportation deficiencies in a way that is acceptable to the primary planning partners

Outcomes:

1. Constraints to be avoided during alternatives development
2. Evaluation of alternative transportation/growth scenarios
3. Stakeholder review of alternative scenarios
4. Local official review and consideration of alternative scenarios
5. Draft Comprehensive Transportation Plan (CTP)

General

Who? and What?	How? (Possible Approaches)
	<ul style="list-style-type: none"> • Letters, maps, etc. should be provided to resource agencies well in advance of meetings (at least 2 weeks) • This CTP step is an opportunity to resolve any final discrepancies in the data • Face-to-face meetings/contact may be necessary at this step to resolve any discrepancies • Limit scenarios to a “manageable” number for review

**Transportation Agencies
(MPO/RPO/NCDOT)**

Who? and What?	How? (Possible Approaches)
<ul style="list-style-type: none"> • Scenario testing 	<ul style="list-style-type: none"> • Review choices & tradeoffs associated with impacts to various resources; compare plans for built and natural environment as well as goals/choices/tradeoffs • Through Scenario testing, analyze cumulative impacts of vision and strategies to determine impacts to air quality, water quality, economy, ecosystems, EJ, etc. • Provide maps (with alternatives) to resource agencies • Provide “official correspondence” to resources agencies transmitting available maps, data, scenario testing results • Prepare a summary report documenting results from CTP 1-3 (status report)

Resource Agencies

Who? and What?	How? (Possible Approaches)
	<ul style="list-style-type: none"> • Complete electronic review of alternatives, scenarios, draft CTP • Provide feedback on alternatives (scenarios) • Prioritize importance of resources.